

# UCLA Campus Photo Studio Portrait Order Form

Last Name of Person Photographed \_\_\_\_\_  
 First Name of Person Photographed \_\_\_\_\_  
 Phone Number \_\_\_\_\_  
 E-mail Address \_\_\_\_\_

I will pick this order up from the studio.  
 (Sign on day order is picked up)  
 Date Picked Up: \_\_\_\_\_ Print Name \_\_\_\_\_  
 Signature: \_\_\_\_\_

Please Ship this order to:  For Yearbook shipping see back.  
 (I agree to pay the additional Shipping fees)  
 Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

For Office Use Only	
Taken By _____	Date _____
This Order Requires:	
Retouching	_____
Framing	_____
Personalized	_____
Shipping	_____
Coupon	_____
Digital Files	_____
YB Only	_____

## Portrait Packages Cost of domestic shipping of 2018 yearbook included in price of Bruinlife packages. Non domestic is extra.

Portrait package prices reflect a 20% discount off individual portrait prices.

Description: All Bruinlife Packages Include a Class of 2018 Yearbook	Pose Number	Retouching	*Digital Files	Unit Price	Total
<b>Bruinlife Friends &amp; Family:</b> (2 poses) Pose # 1 1-8"x10", 2-5"x7", 8 Wallets Pose # 2 1-8"x10", 2-5"x7", 8 Wallets 1-11x14 <i>One Class of 2018 Yearbook</i>	Pose 1: _____	Yes / No	*Both Poses add \$110.00	<b>\$231.99</b> Circle pose <u>1</u> or <u>2</u> for a single digital file.	\$
	Pose 2: _____ 11x14: _____	Yes / No <small>Select pose 1 or 2 for 11x14.</small>	*One Pose Add \$65.00		
<b>Bruinlife Graduate:</b> (1 pose) <i>One Class of 2018 Yearbook</i> 1-8"x10", 2-5"x7", 4-4"x5" 8 Wallets 1 Tassel Frame (Holds 1-5x7) Select Color: <input type="checkbox"/> Cherry <input type="checkbox"/> Black	Pose _____	Yes / No	*Add \$65.00	<b>\$204.99</b>	\$
<b>Bruinlife Essentials:</b> (1 pose) <i>One Class of 2018 Yearbook</i> 1-8"x10", 2-5"x7", 4-4"x5", 8 Wallets	Pose _____	Yes / No	*Add \$65.00	<b>\$153.99</b>	\$

\* Pose selected must be the same as the Package pose.

Description: Yearbook Not Included in These Packages.	Pose Number	Retouching	*Digital Files	Unit Price	Total
<b>Friends &amp; Family:</b> (2 poses) Pose # 1 1-8"x10", 2-5"x7", 16 Wallets Pose # 2 1-8"x10", 2-5"x7", 16 Wallets 1-11x14	Pose 1: _____	Yes / No	*Both Poses add \$110.00	<b>\$199.99</b> Circle pose <u>1</u> or <u>2</u> for a single digital file.	\$
	Pose 2: _____ 11x14 _____	Yes / No <small>Select pose 1 or 2 for 11x14.</small>	*One Pose Add \$65.00		
<b>Graduate:</b> (1 pose) 2-8"x10", 2-5"x7", 4-4"x5" 16 Wallets 1 Tassel Frame (Holds 1-5x7) Select Color: <input type="checkbox"/> Cherry <input type="checkbox"/> Black	Pose _____	Yes / No	*Add \$65.00	<b>\$158.99</b>	\$
<b>Essentials:</b> (1 pose) 1-8"x10", 2-5"x7", 4-4"x5", 16 Wallets,	Pose _____	Yes / No	*Add \$65.00	<b>\$99.99</b>	\$

## Frames

For a digital buy out of your images see the back of this form.  
 (Portraits not included in the price of frames, with the exception of the UCLA Frame)

\* Pose selected must be the same as the Package pose.

Qty.	Type:	Color	Unit Price	Total
<input type="checkbox"/>	Tassel Frames Holds 1-5x7	<input type="checkbox"/> Cherry <input type="checkbox"/> Black	\$59.95	\$
<input type="checkbox"/>	UCLA Frame (See Frame Order Form on the backside of this sheet.)		\$59.95	\$
<input type="checkbox"/>	Other Description: _____	Size: _____ Pose _____	\$	\$

## Individual Portraits

Digital files are only sold with portrait packages or as part of a digital buyout. Files are not sold independently or with ala carte print orders.

The Campus Photo Studio is not responsible for customer information incorrectly inputted on this form. Prices, promotions and Calif. Tax codes are subject to change without notice.

Qty.	Description	Pose Number	Retouching	Unit Price	Total
	8 Wallets		Yes / No	\$19.95	
	8 Wallets		Yes / No	\$19.95	
	8 Wallets		Yes / No	\$19.95	
	4-4"x5"		Yes / No	\$24.95	
	4-4"x5"		Yes / No	\$24.95	
	2-5"x7"		Yes / No	\$26.95	
	2-5"x7"		Yes / No	\$26.95	
	1-8"x10"		Yes / No	\$24.95	
	1-8"x10		Yes / No	\$24.95	
	1-11"x14"		Yes / No	\$55.95	

**Payment** (Use this section only if mailing or faxing order to studio)

Make Checks Payable to: UCLA Store

Visa MC Discover Am Ex

Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_

Name As It Appears on Card \_\_\_\_\_ Signature \_\_\_\_\_

UCLA Campus Photo Studio  
 A-Level Ackerman Union  
 308 Westwood Plaza  
 Los Angeles, Ca. 90024  
 310 206-0889  
 310 206-8433  
 310 825-2794 fax

Visit our Website at [uclastore.com](http://uclastore.com). Click on Grad etc. then Grad Portraits.

Merchandise Total	
Retouching (\$30 per pose)	_____
Digital Buyout \$200.00	_____
Personalized Portraits (\$15 ea.)	_____
Tax (9.50% Ca.)	_____
Shipping for prints \$9.50	_____
Shipping with frames \$15.00	_____
<b>Yearbook only \$95.00</b>	_____
<b>Total Amount Due</b>	_____

## About your previews

Online proofs are not color corrected or retouched. They are to be used only for the selection of pose and expression. The online previews have not been cropped and show the images full frame. Online previews do not represent the proper cropping of the professionally finished portraits. Images viewed on a cell phone do not represent a professional finish

## How to place a portrait order from your previews

At the bottom of your previews you will find the pose number. Each pose number is unique. The pose number consist of 3 letters followed by four numbers Make your selection by writing the entire pose number on the appropriate lines on this order form.

Sample pose number: AAC-1234

## Digital Retouching

Digital retouching is used to remove or correct small facial blemishes such as acne scars, uneven skin tones, shine reduction, stray hair removal and to whiten teeth. A complete listing of services offered can be found on the **Digital Retouching Order Form**. This service is \$30 per pose.

## Please note:

1. Only one pose is allowed in each portrait package, except for the **Friends and Family** packages. You may also create your own package by selecting from the individual portrait section.
2. Prices for individual frames do not include the price of the portrait with the exception of the UCLA Frame.
3. Taxes are charged on all orders shipped to a California address or picked up at the Campus Photo Studio.
4. Unless otherwise requested, completed portraits are to be picked up at the Campus Photo Studio. Shipping is available at an additional charge. Please check the appropriate box on the front of this form if you wish to have this order shipped. Orders shipped outside of the continental U.S. will be charged a higher rate. The cost of shipping outside of the US will depend on the destination.
5. Anyone requesting overseas shipping will be notified by the studio as to the additional cost. No order will be shipped or charged until approved by the customer.

**Digital Files are now available with the purchase of a portrait package or a complete digital buyout of images.**

**List the 10 images you want for your Digital Buyout below**



**The Campus Photo Studio is offering original files of the digital images taken during your senior portrait session at an additional price. These images are full resolution and can be used for social media, emails to friends and family, enlargements, graduation announcements and all other personal uses.**

**The selected images are burned to a memory stick and are delivered with the completed portrait package. Each digital file purchased will come with a statement on the memory stick, releasing the images from any copyright agreements. Please see the front of this order form under digital files for prices.**

**The Studio also offers a complete digital buyout of up to 10 digital files from an individual portrait session. The selections are limited to a single portrait session and cannot be mixed with images from another session or images from another person's session. The cost of a digital file buyout is \$200.00.**

If you purchased a portrait package that includes a yearbook or ordered just a yearbook please enter the location you wish to have the yearbook shipped. The shipping cost is included in the price of the of the yearbook. All yearbooks are shipped by Bruinlife upon completion during the summer months following graduation. International shipping for yearbooks will incur an additional charge.

Ship my yearbook to:

Name		
Address		Apt. #
City	State	Zip
Country		

## UCLA Frame Order Form

To view a sample of the UCLA Frame please visit our website at [uclastore.com](http://uclastore.com) and click on Grad. Etc, > Grad Portraits.

U	C	L	A
_____	_____	_____	_____
Pose #	Pose #	Pose #	Pose #